

SGI Insurance Policy Issuance – Required Documents

Health Policy Issuance

- Proof of Identity
- Proof of Address
- Proof of Age
- Photographs
- Proposal Form
- Medical Reports (if required)
- Income Proof (if required)
- Proposer Bank Details
- Nominee Bank Details
- Previous Year Policy Copy (if required)

Property Policy Issuance

- Proposal / Application Form / RFQ
- Identity & Address Proof (KYC)
- Other documents (if required)

Motor Policy Issuance

- Vehicle Registration Certificate (RC)
- For Brand New Vehicles: Sales Invoice
- Pollution Under Control (PUC) Certificate
- KYC Documents: PAN Card / Aadhaar Card / Driving Licence / Passport / Voter ID
- Previous Insurance Details (if available)
- **Additional for PCV:** Permit for School Bus / Staff Bus

Liability Policy Issuance

- Proposal Form / RFQ / Request Email / ERF Form (PL ACT)
- KYC Details (Proof of Identity & Address)
- Other documents (as required)

Marine Policy Issuance

- Proposal Form / RFQ
- KYC Documents
- Invoice / LR Copy / E-way Bill / Airway Bill / RR Receipt / Consignment Note / Delivery Challan /
- Bilty Copy (if required)
- Other documents (if required)